

19<sup>th</sup> September

Dear parents/carers

I am writing to inform you of a **French trip Information Evening** that we will be holding at the Academy on **Tuesday 29<sup>th</sup> October 2019** from **5.30pm**. This will be a short, informal meeting to give you more information about the French trip and is an opportunity for you to ask any questions. If you are unable to attend the evening, please let me know and I will forward you the relevant information.

Good news! We have managed to secure a reduced price for the trip. Therefore, the next instalment of **£146** is due by **Tuesday 29<sup>th</sup> October 2019**, and the final payment of **£146** is due by **Wednesday 29<sup>th</sup> January 2020**. If you have any concerns about making these payments, please contact me as soon as possible. As usual, you will be invoiced via ParentMail.

Please ensure that the attached form is completed and returned to me by the deadline of **29<sup>th</sup> October 2019**, or alternatively bring to the meeting. Please also bring a copy of your child's Passport (with 6 months validity) if I have not yet seen it. Your child also requires a valid EHIC. These are free and available at: <https://www.gov.uk/european-health-insurance-card>). A copy of this should also be given to Mrs Connelly.

Thank you for your support with the organisation of this trip. I look forward to seeing you at the information evening.

Kind regards

Mrs Rachael Connelly  
Teacher of MFL

## French trip 2020 – Information Form

Child's name: ..... Form: .....

Does your child suffer from any medical conditions? If yes, please give details below.

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.....

Please list any medication that your child will require whilst on the trip

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.....

**The medication listed above MUST be brought on the trip, otherwise your child will be unable to travel**

Will any of the above medical conditions affect their ability to participate in specific activities? If yes, please give details

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Does your child have any known allergies?                      Yes                      No

If yes, please give details

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Please list any specific dietary requirements. The hotel WILL cater for dietary needs; however, France is more relaxed so students will need to check ingredients before eating outside of the hotel.

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Please give details of any other health issues that we should be aware of

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Two emergency contacts:

Name: ..... Relationship to student: .....

Contact Number: .....

Name: ..... Relationship to student: .....

Contact Number: .....

**We must have a copy of your child's Passport – please confirm with Mrs Connelly that she has a copy. Students are also required to have an EHIC, a copy of this should also be given to Mrs Connelly.**