

## **Wixams Academy: Provider Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement**

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

**For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.**

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

### **Meaningful provider encounters**

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

### **Previous providers**

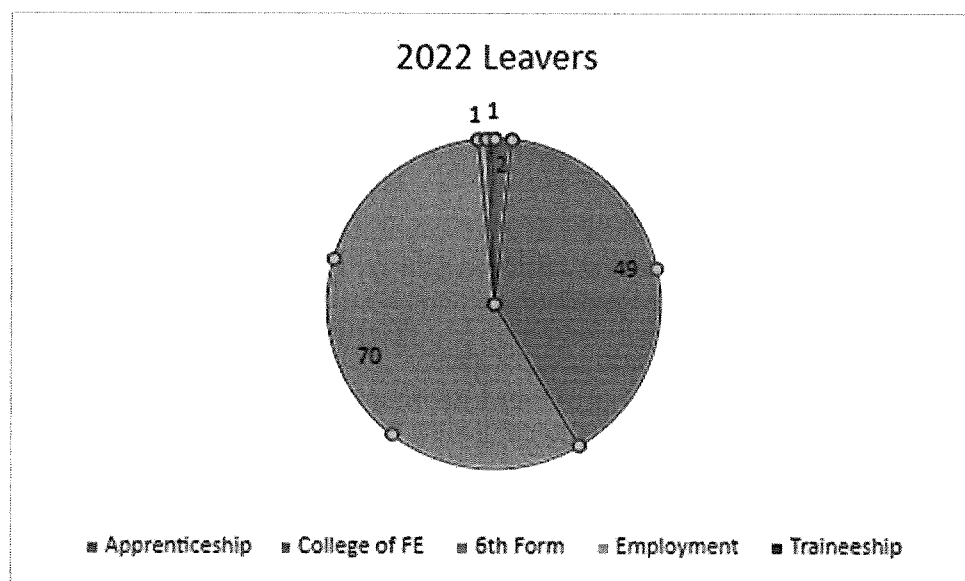
In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Bedford College
- MK College
- SSG
- University of Bedfordshire
- Ask Apprenticeships
- RAF
- Lockheed Martin

- Nifty Lift

## Destinations of our pupils

Last year our year 11 pupils moved to a range of providers in the local area after school:



## Management of provider access requests

### Procedure

A provider wishing to request access should contact *Mrs. Lindsey Pearson, Assistant Principal and Careers Lead*, [l.pearson@wixamsacademy.co.uk](mailto:l.pearson@wixamsacademy.co.uk)

### Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
Year 8		1 to 1 meetings with independent Careers Adviser.  Future Focus Day for pupils, – market stall event giving overview of local, regional and national opportunities and skills requirement.  KS4 Options event – Local colleges invited to attend. Presentation about apprenticeships from CEC.	<b>Visit to the university of Bedfordshire. Degree Apprenticeships covered during the day.</b>

Year 9		<p><b>Future Focus Day for pupils, – market stall event giving overview of local, regional and national opportunities and skills required. Student engagement is measured through completion of worksheets covering specific questions regarding Apprenticeships, T-Levels, and Traineeships and the range of opportunities locally. <u>Event takes place before the end of Feb.</u></b></p>	<p>Careers event delivered by Engineering Development Trust in school.</p>
Year 10		<p>Future Focus Day for pupils, – market stall event giving overview of local, regional and national opportunities and skills requirement.</p>	<p>Students participate in work experience for 1 week.</p>
Year 11	<p><b>Trip to National School Leaver show in MK. Students will interact with a range of employers and providers of apprenticeships/T-Levels. Students will complete worksheets with specific questions regarding the above in order to measure their participation and understanding of the range of opportunities locally.</b></p> <p>1 to 1 meetings with Independent Careers Adviser for <b><u>ALL</u></b> yr 11s.</p> <p>Post 16 provider open evenings advertised to students in school.</p> <p>School post 16 options info evening.</p> <p><b>Post 16/18 apprenticeships assembly delivered by ASK.</b></p> <p>Post 16 applications</p>	<p>Future Focus Day for pupils, – market stall event giving overview of local, regional and national opportunities and skills requirement.</p>	<p>Confirmation of post-16 education and training destinations for all pupils.</p>
Year 12	<p><b>Post 18 apprenticeships assembly delivered by ASK.</b></p>	<p>Future Focus Day for pupils, – market stall event giving overview of local, regional and national opportunities and skills requirement.</p>	<p><b>Higher Education fair at UoB for a variety of HE providers including local</b></p>

		Small group sessions: future education, training and employment options Access to a meeting with careers adviser.	<b>Further Education providers.</b>
Year 13	<b>Post 18 assembly – with higher and degree apprenticeship providers</b> Workshops – HE and higher apprenticeship applications	Meetings with careers adviser	Confirmation of post-18 education and training destinations for all pupils

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers library in the LRC, which is managed by the school librarian. The Careers Resource library is available to all pupils at lunch and break times.

### **Complaints:**

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

### **Approval and review**

Approved: 30/03/23 by Governors at Curriculum and Standards Committee

Next review: 30/03/25

Signed: *E Gamble* Chair of Governors



*P Spyropoulos* Head teacher

