

January 2024

Year 11 Reports and Targeted Subject Meetings Thursday 18th January 2024

Dear Parents/Carers

I would like to take this opportunity to share your child's Term 1 report with you. As the school strives to become more efficient as a paperless environment, your child's end of term 1 report will be sent to you via Edulink by email from info@wixamsacademy.co.uk and can also be viewed through the documents tab.

The report gives your child's:

- Current grade in each subject, following the Mocks. This is a holistic grade based on Mocks, homework, classwork and teacher assessment.
- Predicted grade. This is an estimation of the grade that the student has the potential to achieve in the summer 2023 GCSE exams. This assumes that the student will continue with their current attitude to learning.
- Subject Meeting Required - This refers to the **virtual** subject meeting on **Thursday 18th January**
 - Yes. The subject teacher wishes to see you and your child at the targeted subject evening as they have something to discuss. These appointments are a priority and other student appointments may need to be moved.
 - No. The student is on track to make target or above and is working well. The subject teacher does not need to see you however, they will phone or email you request this.
 - Optional. The student is on track and the teacher does not need to speak to you, but has capacity if you wish to make an appointment

The targeted Subject Meetings that will take place virtually on **Thursday 18th January 2023 from 4pm – 7:30pm**. No meetings will be on site. You will be able to choose your own appointment times with your child's teachers and will receive emails confirming your appointments. There will only be one appointment for each teacher so if your child is taught more than one subject by a teacher all discussions will take place in this slot. The teacher may reschedule your appointment if your child is not targeted but every parent who requests a consultation will be contacted by phone or email.

The booking link can be accessed via the school website: This link is located in the 'Parent Tab' in the parents evening file.

<https://www.wixamsacademy.co.uk/parent-information/parents-evening/>

Appointments will last a maximum of 6 minutes. Please be aware that the virtual platform ends the meeting automatically. You will see a timed bar at the top of the meeting and the teacher will warn you that the meeting is about to end. To maximise the time you may wish to email longer questions to your child's teacher prior to the meeting. After the meeting, if you wish a further discussion please email the subject teacher and they will get back to you as soon as possible.

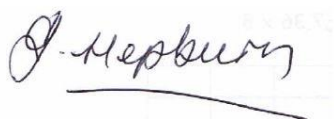
Detailed instructions on how to use the booking system are given on the reverse of this letter, in the parent guide. We would like to bring to your attention that you will need to use a compatible web browser such as Chrome or Safari to access the virtual meeting. More information can be found in the link below:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

If you do not wish to share a video call, you have the option to turn the camera off and have an audio call. Please leave a contact number for the day when booking the appointment (see 5b) in the event that the system fails. In this case the teacher will contact you as soon as possible.

We look forward to seeing you. In the meantime, if you have any queries please do not hesitate to contact your child's subject teacher or myself by email.

Yours faithfully

A handwritten signature in black ink, appearing to read 'J. Hepburn', with a horizontal line underneath it.

Mrs Jacqueline Hepburn

Assistant Principal